



## PERMISSION TO FORWARD ELEMENTARY SCHOOL GRADES

Please sign this form and take it to your son's present school and have them forward his academic records as soon as possible to:

**James Scott**  
**Director of Admissions**  
**St. Ignatius Loyola Academy**  
**300 E. Gittings St.**  
**Baltimore, MD 21230**  
Fax: 443-451-9704  
admissions@saintignatius.org

I give my permission for copies of the educational information, requested below, for my son

\_\_\_\_\_ to be sent to St. Ignatius Loyola Academy.  
Student's Full Name

Signed \_\_\_\_\_ Date \_\_\_\_\_  
(Parent/Guardian)

### **To the student's current school:**

Please send the following information to the address listed above **by March 29, 2024**. All application materials must be on file before a decision can be made on this student's admission to *St. Ignatius Loyola Academy*.

1. Current report card and previous two years' end-of-year reports
2. Student's standardized test scores from grades 3 and 4 (grades 4 and 5 if student is currently enrolled in 5<sup>th</sup> grade)
3. Student's other school records relevant to admission (i.e. special program placement, disciplinary records, IEP/504, additional educational assessments)
4. Final report card for Grade 4 or 5 (to be forwarded at the end of this current school year)

### **To School Registrar:**

*Thank you for your prompt response!*